



ACADEMY PRINCIPAL/NB2 REHEARSAL ASSISTANT

Nashville Ballet is seeking an individual to fill the position of Academy Principal and Second Company Rehearsal Assistant to begin work in March of 2021. The qualified individual will have a passionate and deep understanding of classical ballet and its role in a well-rounded dance education as well as a diverse and expanding vision of how the art form is relevant to 21st-century communities, particularly that of Nashville. The Academy Principal and Second Company Rehearsal Assistant will play a vital part in ensuring that the School of Nashville Ballet trains dancers for Nashville Ballet's professional company and second company, while also ensuring that students find and cultivate their own personal artistry and a lifetime love of dance. The ideal candidate will have experience with a professional ballet company, leading a team, and working in a fast-paced and changing environment.

Our Mission: We create, perform, teach and promote dance as an essential and inspiring element of our community.

Our Enduring Values:

- We believe in the transformative power of art.
- We inspire appreciation for the art of ballet.
- We strive for excellence with integrity in all we do.
- We respect one another and the art form.

Nashville Ballet Diversity Statement:

Nashville Ballet is invested in creating a diverse, equitable, and inclusive community. We believe we can best achieve our mission by creating a climate of respect that is supportive of all voices, celebrating diverse stories, increasing arts access, and sparking communal discussion about our community and our world through our art form and our artistic programming. When considering the diversity of the Nashville Ballet community, we look at all aspects, including: race, gender, age, socioeconomic status, special needs, geographic (rural/urban), and sexual orientation. However, Nashville Ballet recognizes the racial inequalities that have plagued the dance world for far too long and is deeply committed to educating our constituencies on systemic racism, engaging in antiracist work in every branch of our organization, and doing our part to abolish racial inequalities in ballet.

Nashville Ballet provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

JOB DESCRIPTION

Reports To: Associate Artistic Director
Area of Responsibility: Artistic

Wage Classification: Full-Time Exempt

Position Summary: The Academy Principal/NB2 Rehearsal Assistant's main focus is to manage all aspects of the Academy Division of the School of Nashville Ballet's instruction and ballet curriculum, while staging and rehearsing ballets for NB2, Nashville Ballet's second company. The Principal works with the Associate Artistic Director to design, implement and manage syllabus, supervising the School's artistic staff to maintain training at the level of artistic excellence established by Nashville Ballet's Artistic Director.

Essential Functions and Responsibilities

- Teach in the School and Company as directed by Associate Artistic Director and Artistic Director
- Develop and manage syllabus for Academy Division ensuring that program of study follows the artistic vision of Nashville Ballet as determined by Associate Artistic Director and Artistic Director
- With supervision from the Associate Artistic Director, notate individual level syllabi, managing implementation by faculty, including oversight of Children's Program Coordinator
- Create and maintain written documentation of this curriculum in Nashville Ballet's database

- Respond to and communicate regularly with Academy parents

- With supervision from the Associate Artistic Director, organize and lead individual or group faculty meetings and workshops regarding syllabus development and implementation
- With supervision from the Associate Artistic Director, conduct frequent review/evaluation of curriculum and program faculty members to determine effectiveness
- Participate in student auditions and placement including school year placement, summer intensive audition tour and summer intensive audition placement
- With supervision of Associate Artistic Director, assist in the organization and leadership of parent/student conferences and/or communication related to student performance as needed
- Coordinate and direct Academy student showcase ensuring that program of follows the artistic vision of Nashville Ballet as determined by Associate Artistic Director and Artistic Director
- Participate in audition/rehearsals/performances for local children's cast of *Nutcracker* as needed
- Establish school uniform and grooming policies
- Assist in the development of short- and long-term strategic planning for the School, including all class scheduling
- Assist in recruiting and hiring faculty
- Stage, rehearse, and oversee rehearsals for school, second company, and company as assigned by Associate Artistic Director, and Artistic Director

General Responsibilities:

- Attend and be on time to all meetings and classes as assigned;
- Weekly check-in with Associate Artistic Director
- Interfacing collaboratively with other staff members on various issues
- Timely response to all parent and staff inquiries for information
- Assists with reception of guests or visitors to the building, directing them to proper areas
- Appear at and participate in events as needed

Physical Demands: The physical demands described here are a non-exhaustive list of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

While performing the duties of this job, the employee is regularly required to handle, feel, talk and hear. The employee is frequently required to stand, walk, and reach with hands and arms above the shoulder. The employee is frequently required to sit and occasionally stoop, kneel, crouch or crawl. The employee must regularly lift and/or move up to 40 pounds and occasionally lift and/or move up to 60 pounds with assistance.

Work Environment: The work environment characteristics described here are representative to those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the noise level in the work environment is usually low to moderate.

Work Requirements and Qualifications

1. Education: Bachelor's degree or equivalent experience
2. Knowledge, Skills, and Abilities:
 - Ability to provide leadership and to manage others
 - Ability to make decisions and solve problems
 - Ability to manage multiple tasks simultaneously
 - Word processing/spread sheet skills
 - Excellent written and verbal communication and interpersonal skills.
3. Experience: Professional classical ballet dance experience, 5 years classical ballet teaching experience
4. Equipment: in addition to studio sound equipment, standard office equipment including computer and software, phone, copier, etc.

Disclaimer Statement: This is not necessarily an exhaustive list of all responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this is intended to be an accurate description of the current job, or to require that other, or different tasks be performed when circumstances change (e.g., emergencies, changes in personnel, workload, rush jobs, or technological developments).

Salary: commensurate with experience

Benefits: paid time off, health/dental/vision insurance, participation in a 401k plan, and more.

How to Apply: Email resume and cover letter to careers@nashvilleballet.com. No phone calls, please.